Registration Form Access to GP Online Services

ID WILL BE NEEDED PLEASE (passport, driving licence, utility bill)

Surname:	Date of birth:
First name:	
Address: Post code:	
Preferred email address (not shared):	
Mobile No:	Home No:

By providing your mobile number you are consenting to receiving FREE text reminders of your appointments, **Please make sure you let us know if your number changes**

ONLINE SERVICES REQUESTED

I wish to have access to the following online services [please tick all that apply]:

Booking my appointments	☐
Requesting my repeat prescriptions	☐
Access to my Core Summary Record (medications and allergies)	☐
Accessing my detailed coded medical records	☐

I wish to use Online Services. Please read each statement carefully and tick before signing.	**Tick**
I have read and understood the below information for online services	☐
I will be responsible for the security of the information I see or download	☐
If I choose to share my information with anyone else, this is at my own risk	☐
I will contact the practice asap if I suspect that my account has been accessed by someone without my agreement	☐
If I see information in my record which is not about me or inaccurate I will contact the practice asap	☐

I understand and agree with all of the above statements:

Signature:	Date:

FOR PRACTICE USE ONLY:

Patient NHS:	Staff Member Authorised:
Date Online Created [Coded 912p]:	Photo ID and Proof of Address[Tick]: ☐

OAKFIELD HEALTH CENTRE

Oakfield is now offering online services
You can now book appointments, order repeat prescriptions and see some of the information in your GP records, including medications and allergies online.
The surgery has a responsibility to look after your GP records. You must also take care online and make sure your personal information is not seen by anyone who should not see it.

We recommend you use Patient Access and myGP:

Desktop: https://www.patientaccess.com
App: https://apps.apple.com/gb/app/patient-access/id612905214

App: https://apps.apple.com/gb/app/mygp/id1042280626

Previous Online 'Patient Services' Users:
As you have already provided your ID, you do not need to register again.
Please download the services above and you will be sent via email a new access code.
(We have over 3000 patients to individually email; we appreciate your understanding and patience)

New Users:
Please collect Registration Form from Reception or Download and bring to the practice with proof of ID (passport, driving licence, utility bill)

You will be given your access code in person or via email

Download the chosen Desktop or App as per above and enter the link code when prompted

Keeping your username and password safe
When you register to use Online Services, you will create your own username and password, which you will use to log in. You should not share your log in details with others.

To protect your information from other people:
- You should keep your password secret and it is best not to write it down. If you must write it down, keep a *reminder* of the password, not the password itself. This should be kept in a secure place.
- If you think someone has seen your password, you should change it as soon as possible. You may want to call the surgery if you are not able to change it right away, for example, when you do not have access to the internet.
- You should not share your user name or password. No one should force you to show them your log in details; you have the right to say no. If someone forces you, tell the surgery as soon as possible.